SUMMARY

Subject matter: Organizational and legal principles of the work of the institute of bailiffs and the ways of its improvement (on the example of the Administration of the Federal service of bailiffs with Karachai-Circussian Republic).

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Customer organization: Administration of the Federal service of bailiffs with Karachai-Circussian Republic.

Topicality of the research: The work of the institute of bailiffs in the Russian Federation is of great importance since it affects the interests of millions of citizens and organizations, is targeted at the real, correct and timely execution of legal acts, acts of other state organs and officials, at the securing of the established order of the work of courts of justice, at the execution of the legislation on the criminal legal proceedings, at the protection of rights, freedoms of citizens and organizations. In this connection the work of bailiffs is in the focus of the organs of state power, has great public resonance. The quality of the work of bailiffs directly affects the state of the law and order in the Russian Federation.

Objective of the research: is the study of the organizational and legal principles of the work of the institute of bailiffs and development of adequate recommendations for its improvement.

Tasks of the research:
- to examine the history of the formation and development of the institute of bailiffs;
- to study the legal principles of the work of bailiffs in the Russian Federation;
-to analyze the organizational principles of the work of the institute of bailiffs;

-to consider the Administration of the Federal service of bailiffs with Karachai-Circussian Republic as a territorial organ of Russia’s Federal service of bailiffs;

-to conduct the analysis of the work of the Administration of the Federal service of bailiffs in Karachai-Circussian Republic;

-to determine the ways of the improvement in the work of the Administration of the Federal service of bailiffs with Karachai-Circussian Republic;

Theoretical and practical significance: The thesis explores the theoretical and practical problems, whose examination and extension of information on the specific features of the formation and development of the organs in charge of the execution of legal acts and acts of other organs in the Russian Federation. Besides, the conclusions and practical recommendations worked out in the course of the research can be applied both in the work of the Administration of the Federal service of bailiffs with Karachai-Circussian Republic and in the work of other territorial organs of Russia’s Federal Service of Bailiffs.

Results: The main tasks of the Administration of the Federal Service of bailiffs with Karachai-Circussian Republic are: securing of the established order of the work of the courts of justice, guarding of the buildings and premises of the courts of justice, and also of the admission regime in the building and premises of the courts of justice on the territory of KCR; organization and execution of the compulsory realization of the legal acts of the courts of general jurisdiction, and also of the acts of other organs and officials; management of district, inter-district and specialized departments.

The work of the Administration of the Federal service of bailiffs with Karachai-Circussian Republic is targeted at the retaining of the available positive dynamics of the work and the improvement in management
methods. The realization of the tasks set is promoted by the adoption of modern information technologies. However, despite a large amount of work over the improvement of the quality of the provision of public services done by the organs of the Federal service of bailiffs in the republic, the percentage of the declarants receiving e-services is extremely low.

**Recommendations:** for the realization of the mechanism of the provision of public services in the e-format:

1. Recommendations for keeping the citizens informed about the advantages of the provision of public services in the e-format;
2. Recommendations for keeping the citizens informed on the premises of the Federal service of bailiffs about the advantages of the provision of public services in the e-format;
3. Recommendations for the popularization among the citizens of the provision of public services in the e-format.